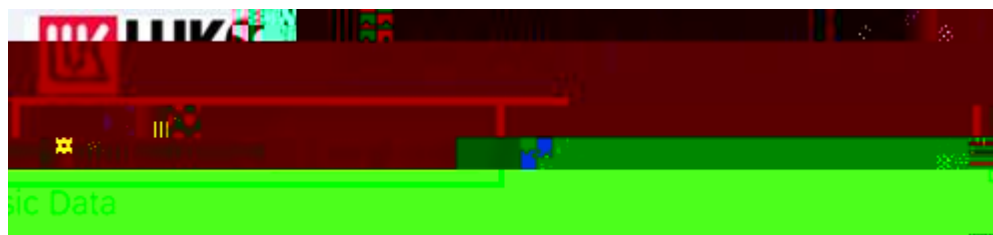


Guidelines for registration in the Tender Procedure Automated System

For participation in tenders and bidding process a Bidder should go through the registration procedure in the Tender Procedure Automated System (hereinafter - the System), by following the link:

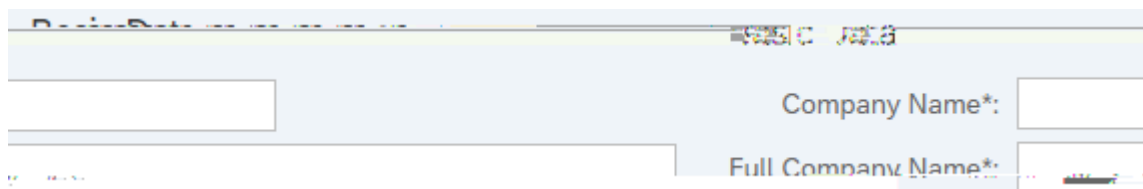
https://tenders.lukoil.com/sap/bc/webdynpro/sap/zeng_self_reg



If necessary, you can download the registration instructions and change language.

Fill in the sections on the information about the Bidders:

- Basic Data

A screenshot of a web form titled 'Basic Data'. The form is light blue and contains several input fields. The fields are arranged in a grid-like structure. The first row has a large input field on the left and a smaller one on the right labeled 'Company Name*'. The second row has a large input field on the left and a smaller one on the right labeled 'Full Company Name*'. There are also some smaller input fields and buttons visible.

"Company Name" and "Full Company Name" fields are to be filled in Latin characters.

For Russian Federation companies, fill in the following fields: "OPF", "Company Name", "Full Company Name", "INN", "KPP" and "OGRN".



Actual Address can be entered manually or copied from the Legal Address using the tick mark:

- Contact Data

Please enter only one e-mail address in the “E-Mail address” field. Adding of addresses, separated by comma, is not acceptable.

Login for

